

Attachment D: Project Budget Form & Matching Grant Sources

	Budget Category	Administrative	Non-Admin	Combined Request
1000	Employee salaries and wages. (Includes all compensation for the direct labor of persons in the employment of the local agency.) Grant funds may not be used to displace or supplant existing state and local use of funds.			
2000	Employee benefits. (Includes job-related benefits provided to employees as part of their total compensation. Fringe benefits include the employer's portion of FICA, pensions, insurance, and employee allowances.)			
3000	Purchased services. (Includes services acquired from outside vendors, e.g., consultants, travel-related expenses, fees for workshops/conferences.			
4000	Other services. (Includes postage and printing, and charges from activities or elements of the local agency, e.g. information technology, central purchasing, or print shop.			
5000	Other charges. (Includes communication, e.g. fax, long distance calls, scholarships.)			
6000	Materials and supplies. (Includes articles and commodities that are consumed or materially altered when used, e.g. curriculum, reference materials, and assessment tests.)			
Total				

<p>Briefly explain how your organization and partner plan to actively match 80% of the funds for this grant, and the sources for those matches.</p> <p>Consult the VLF's Matching Grant document online.</p>	
--	--